

# Deposit Form

Tanglewood Elementary School PTA  
School Year 2018-2019  
Detail of Cash and Checks for deposit

DATE \_\_\_\_\_  
COMMITTEE \_\_\_\_\_

\* Currency: \_\_\_\_\_

\* Coin: \_\_\_\_\_

\*TOTAL CASH (Currency and Coin): \$ \_\_\_\_\_

CHECKS (in order by like amounts):

	<u>NAME</u>	<u>CHECK #</u>	<u>AMOUNT</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____
16.	_____	_____	_____
17.	_____	_____	_____
18.	_____	_____	_____
19.	_____	_____	_____
20.	_____	_____	_____
21.	_____	_____	_____
22.	_____	_____	_____
23.	_____	_____	_____
24.	_____	_____	_____
25.	_____	_____	_____
26.	_____	_____	_____
27.	_____	_____	_____
28.	_____	_____	_____

TOTAL AMOUNT OF CHECKS (THIS PAGE) \$ \_\_\_\_\_

GRAND TOTAL AMOUNT OF **CHECKS** (ALL PAGES) \$ \_\_\_\_\_

TOTAL DEPOSIT-CHECKS, COIN, CURRENCY (ALL PAGES) \$ \_\_\_\_\_

\_\_\_\_\_  
\* SIGNATURE OF 1<sup>ST</sup> COUNTER

\_\_\_\_\_  
\* SIGNATURE OF 2<sup>ND</sup> COUNTER

\* Two people MUST count the CASH PORTION of the Deposit