

Deposit Form

Tanglewood Elementary School PTA
School Year 2019-2020
Detail of Cash and Checks for deposit

DATE _____
COMMITTEE _____

* Currency: _____

* Coin: _____

*TOTAL CASH (Currency and Coin): \$ _____

CHECKS (in order by like amounts):

	<u>NAME</u>	<u>CHECK #</u>	<u>AMOUNT</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____
16.	_____	_____	_____
17.	_____	_____	_____
18.	_____	_____	_____
19.	_____	_____	_____
20.	_____	_____	_____
21.	_____	_____	_____
22.	_____	_____	_____
23.	_____	_____	_____
24.	_____	_____	_____
25.	_____	_____	_____
26.	_____	_____	_____
27.	_____	_____	_____
28.	_____	_____	_____

TOTAL AMOUNT OF CHECKS (THIS PAGE) \$ _____

GRAND TOTAL AMOUNT OF **CHECKS** (ALL PAGES) \$ _____

TOTAL DEPOSIT-CHECKS, COIN, CURRENCY (ALL PAGES) \$ _____

* SIGNATURE OF 1ST COUNTER

* SIGNATURE OF 2ND COUNTER

* Two people MUST count the CASH PORTION of the Deposit